

# Public Document Pack



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1 August 2018

Dear Councillor

## **NOTICE OF DELEGATED DECISION – (DD04 18) AWARD OF CONTRACT FOR KEARSNEY ABBEY CAFÉ EXTENSION**

Please find attached details of a decision taken by Councillor Trevor Bartlett, Portfolio Holder for Property Management and Environmental Health, to award the contract for the extension/restoration of Kearsney Abbey café to Coombs Canterbury Ltd.

The deadline for call-in of this decision is **10.00am on Tuesday, 7 August.**

If call-in is not activated, the implementation date for this decision will be noon on 7 August.

The accompanying report is exempt under paragraph 3 of Schedule 12A of the Local Government Act 1972.

Members of the public who require further information are asked to contact Kate Batty-Smith on 01304 872303 or by e-mail at [democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk).

Yours sincerely

A handwritten signature in purple ink that reads "Kate Batty-Smith". Below the signature is a short horizontal line.

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD04 18) KEARSNEY ABBEY CAFE EXTENSION - AWARD OF CONTRACT** (Pages 2-5)

## Decision Notice

## Delegated Decision

<b>Decision No:</b>	<b>DD04</b>
<b>Subject:</b>	<b>KEARSNEY ABBEY CAFÉ EXTENSION – AWARD OF CONTRACT</b>
<b>Notification Date:</b>	<b>1 August 2018</b>
<b>Implementation Date:</b>	<b>7 August 2018</b>
<b>Decision taken by:</b>	<b>Councillor Trevor Bartlett, Portfolio Holder for Property Management and Environmental Health</b>
<b>Delegated Authority:</b>	<b>Powers delegated under Section D (Specific Powers Delegated to Members of the Executive) of Part 3 (Responsibility for Functions) of the Constitution: ‘To authorise the acceptance of a tender for services or works (in cases where the original estimate was £50,000 or more).’</b>
<b>Decision Type:</b>	<b>Executive Key Decision</b>
<b>Call-In to Apply?</b>	<b>Yes (<i>call-in will expire at 10.00am on 7 August 2018</i>)</b>
<b>Classification:</b>	<b>Unrestricted - but the accompanying report is Restricted and NOT FOR PUBLICATION by reason that it contains information which is exempt by virtue of the provisions of Paragraph 3 (Information relating to the financial or business affairs of any particular person (including the authority holding that information)) of Part 1 of Schedule 12A of the Local Government Act 1972.</b>
<b>Reason for the Decision:</b>	The restoration/extension of the billiard room café at Kearsney Abbey is a key element of the Kearsney Parks project to restore/remodel Kearsney Abbey and Russell Gardens, funded by £3.1 million from the Heritage Lottery Fund and BIG Lottery.
<b>Decision:</b>	To award the contract to repair and extend the billiard room café at Kearsney Abbey to Coombs Canterbury Ltd for the consideration set out in the report.

1. **Consideration and Alternatives (*if applicable*)**
  - 1.1 The award of the contract follows a competitive tender process which resulted in the submission of three tenders. The tenders were assessed and Coombs Canterbury Ltd were judged to have submitted the most economically advantageous tender. The attached (exempt) report contains further details.
2. **Any Conflicts of Interest Declared?**
  - 2.1 None.
3. **Supporting Information (*as applicable*)**
  - 3.1 See attached report.

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A  
of the Local Government Act 1972.

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